TERREBONNE PORT COMMISSION

**MINUTES**

**May 17, 2016**

**8026 Main Street, Houma, LA**

Houma, Louisiana 70363

# **Edward Rome, President Presiding**

Present: Andrew Blanchard, Steve Crispino, Dan Davis, Charles Giglio, Chris Erny, and Greg Landry

**Absent: Edward Rome**

Staff: David Rabalais – Executive Director, Natalie Lapeyrouse – Finance Manager, and Sonja Labat

**Legal: Danna Schwab - Schwab Law Firm**

**Consultants: Mitch Marmand – Delta, Mohan Menon - GIS**

###### Media: None

###### Guests: None

1. **WELCOME AND INVOCATION** 
   1. **Steve Crispino called the meeting to order. Greg Landry led with the invocation and Charles Giglio led the Pledge of Allegiance. Natalie Lapeyrouse called role. A quorum was present.**
2. **PUBLIC WISHING TO ADDRESS THE COMMISSION**
   1. **None**
3. **APPROVAL OF MINUTES**
   1. **A motion by Chris Erny and seconded by Dan Davis approved the minutes of the April 19, 2016 regular meeting. No opposition. Motion passed.**
4. **FINANCIAL REPORT**
   1. **Reconciliation of finances was reviewed and approved for the month of April 2016 on a motion by Chris Erny and seconded by Charles Giglio. No opposition. Motion passed.**
   2. **A motion by Chris Erny and seconded by Andrew Blanchard approved the 2016 General Liability and Directors and Officers Liability insurance policies with Laris Insurance Agency. No opposition. Motion passed.**
   3. **A motion by Chris Erny and seconded by Greg Landry approved a resolution (16-014) authorizing Sonja Labat to sign and obtain access to all documents on behalf of the Terrebonne Port Commission under the direction of the Port Director related to all financial matters including banking, bonds, investments, grants; not including checks. No opposition. Motion passed.**
5. **EXECUTIVE DIRECTOR’S REPORT** 
   1. **Government Multi-Use Complex**
      1. **Port Office Space (DDG) – David Rabalais reported the Port is waiting on the state to approve the award.**
6. **A motion by Dan Davis and seconded by Charles Giglio approved the reskinning of the Port shed not to exceed $15,000. No opposition. Motion passed.**

* + 1. **CBP Expansion (DDG) – No change since last report.**
    2. **ICE (GSE) – A motion by Chris Erny and seconded by Andrew Blanchard approving a resolution ( 16-005) approving change order #4. No opposition. Motion passed.**
    3. **Bulkhead Extension (GIS) – The project is still in the design phase. Mohan Menon with GIS reported that the final design is due to the Port in August.**

* 1. **Weatherford building – SOLD**
  2. **Other Port Projects**
     1. **HNC Maintenance Dredging and Deepening Study**

**(1)Pilot Program –Mohan Menon with GIS reported that the Permit Application has been submitted and is under review.**

* + 1. **Cargo Reporting – No change since last report.**
    2. **Short Cut Canal Dredging and Navigation Aids (All South) –**

**(1)A motion by Chris Erny and seconded by Greg Landry approved a resolution (16-015) approving the quote by Crosby Dredging to have the damaged aid to navigation removed and disposed of. No opposition. Motion passed.**

* + 1. **Logan Slip/Eastern Expansion (CB&I) - No change since last report.**
    2. **Terrebonne Port Munson Slip North West Expansion - No change since last report.**
    3. **Terrebonne Port Intracoastal Earhart Drive – No change since last report.**
    4. **Port Access Route – East Side (All South)- No change since last report.**
    5. **Discussion on overspray issues – David Rabalais reported on this issue.**
    6. **A motion by Chris Erny and seconded by Andrew Blanchard to add on Executive Session to discuss the Character, Competence, and Qualifications of the Port Staff. A roll call vote was performed. No opposition. Motion passed.**
    7. **David Rabalais stated that he waived the 24 hour notice rule.**
    8. **A motion by Chris Erny and seconded by Charles Giglio moved the Commission into Executive Session. A roll call vote was performed. No opposition. Motion passed.**
    9. **A motion by Andrew Blanchard and seconded by Chris Erny moved the Commission back into regular session. No opposition. Motion passed.**

1. **COMMITTEE REPORTS – None**
2. **STAFF REPORT**

**IX. ADJOURNMENT**

**There being no further business to come before the commission, a motion made for**

**adjournment by Chris Erny and seconded by Andrew Blanchard. No opposition.**

**Motion passed.**